

**COMMUNITY DEVELOPMENT DEPARTMENT
NOTICE OF REQUEST FOR PROPOSAL (RFP) FOR
PROFESSIONAL ON-CALL PLANNING SERVICES
IN THE CITY OF COMPTON, CALIFORNIA**

NOTICE IS HEREBY GIVEN, the City of Compton's (City) Community Development Division is soliciting proposals from qualified persons or firms to enter into an Agreement for Professional Services for Professional On-Call Planning Services. If awarded, the contract will commence immediately after the contract is signed and filed by the City.

An award, if made, will be made to the best and responsible company whose proposal is most advantageous to the City, taking into consideration all factors set forth in this RFP. The City reserves the right to use, at its discretion, other factors or criteria in the evaluation or selection of the proposals received. This RFP will open Wednesday, August 20, 2025 SEALED Proposals, must be submitted to Compton City Hall, Office of the City Clerk on or before Thursday, September 11, 2025, at 5:00 PM located at 205 South Willowbrook Avenue, Compton, CA 90220.

All proposals must be sealed and clearly labeled as follows:

**Compton City Hall, Office of the City Clerk
RFP: On-Call Planning Services
205 South Willowbrook Avenue, Compton, CA 90220**

POSTMARKS WILL NOT BE ACCEPTED. All proposals must be clearly marked, "On-Call Planning Services". DO NOT OPEN WITH REGULAR MAIL" and shall be delivered during the business hours of 7:00 a.m. to 6:00 p.m., Monday through Thursday, except holidays.

Submit four (4) physical copies of your proposal and one (1) electronic copy on a USB Drive only no later than Thursday, September 11, 2025, at 5:00 PM. All late proposals will not be accepted and will be returned unopened. Proposals will remain valid for a minimum of 90 calendar days after the opening date.

The full Request for Proposal (RFP) document includes the submittal requirements, the preliminary scope of services, the minimum information that must be included in the proposal, and the selection process. Request for proposals can be obtained from the City's website at <https://www.comptoncity.org/departments/city-clerk/rfps-and-bids>, Planet Bids or by emailing Narek Mkrtoumian, Associate Planner, at nmkrtoumian@comptoncity.org. Failure to comply with submission procedures may result in disqualification. The City of Compton appreciates your interest and looks forward to your participation.

During this period of restricted contact, any attempt by a proposing individual, its representative, or agent to contact, lobby, or make a representation to a member of the City Council, or any other official, employee, or agent of the City will be grounds for disqualification. Late proposals will not be accepted

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