



## Community Development Department - Planning Division

205 S. Willowbrook Ave., Compton, CA 90220 (310) 605-5532 [www.comptoncity.org](http://www.comptoncity.org)

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### **SPECIAL OUTSIDE SALES PERMIT INFORMATION & REQUIREMENTS**

Section 30-20.6 of Compton Municipal Code regulates outside sales in commercial and manufacturing zones. This subsection requires that virtually all retail uses be conducted entirely within a building. However, it does allow a licensed business to conduct "special outside sales" for a **maximum of twelve (12) days** within the calendar year.

Such a sale is an accessory to an existing *license business* and is restricted to merchandise normally stocked by the licensee. Merchandise may only be displayed and sold on the business site or adjacent parking lot and may not be located on a vacant lot, sidewalk or public right-of-way. There is a **\$52.00 per day fee for Special Outside Sales Permit**. A permit is required. **PLEASE NOTE! Businesses are not allowed to sell merchandise that they do not customarily stock (e.g. A mini-market cannot sell gift baskets or flowers unless this is normally part of their product mix). Merchandise that does not meet this test may be confiscated and the licensee will be subject to a fine of \$50-\$100 per violation (effective May 13, 2004).**

Special outside sale permit **applications must be filed** in the Planning and Economic Development Department **at least five (5) working days prior** to the sale/event for review by all required departments. Please note, City Hall is closed on all Fridays and major holidays.

#### **SUBMITTAL REQUIREMENTS:**

1.  Provide a completed Special Outside Sales Permit application.
2.  Provide a Description of the type of sales event on an 8 1/2" x 11" sheet of paper.
3.  Provide a Site and Layout Plan on an 8 1/2" x 11" or 11" x 17" sheet of paper. Clearly indicate all property lines, buildings, parking striping and highlight area to be occupied by sale/event. Provide a detailed and fully dimensioned layout plan sale/event setup (i.e. equipment, tables, canopies, display areas, stage etc.).
4.  Pay Fee for Special Outside Sales Permit.

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## SPECIAL OUTSIDE SALES PERMIT APPLICATION

(Please Print Legibly)

Business Name: \_\_\_\_\_ Bus. Address: \_\_\_\_\_

Current Business Lic. No.: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Type of Event:  Outside Sales  Promotional Event  Other: \_\_\_\_\_

Event Dates: \_\_\_\_\_ No. of Days: \_\_\_\_\_ Event Hours: \_\_\_\_\_

Anticipated Attendance: \_\_\_\_\_ No. of Parking Stalls (On-Site): \_\_\_\_\_

### Event Details - check and circle all that apply to your event/sale:

- |   |  |                                       |
|---|--|---------------------------------------|
| <input type="checkbox"/> Indoor, Outdoor or Both                | <input type="checkbox"/> Live Entertainment (Amplified or Non-Amplified) | <input type="checkbox"/> DJ           |
| <input type="checkbox"/> Radio /TV Stations                     | <input type="checkbox"/> Filming/Videotaping/Broadcasting (of any kind)  | <input type="checkbox"/> Celebrities  |
| <input type="checkbox"/> Alcohol (Full Bar or Beer & Wine Only) | <input type="checkbox"/> Food (Pre-Packaged or Cooked On/Off-Site)       | <input type="checkbox"/> Generators   |
| <input type="checkbox"/> Concession Stands/Booths               | <input type="checkbox"/> Tents/Canopies (in excess of 100 sq. ft.)       | <input type="checkbox"/> Live Animals |
| <input type="checkbox"/> Amusement Rides/Games                  | <input type="checkbox"/> Stage higher than 30 inches                     |                                       |
| <input type="checkbox"/> Security (Armed or Un-Armed)           |  |                                       |

### Event Advertised/Promoted By -

- |  |   |
|--|---|
| <input type="checkbox"/> Open To the Public                | <input type="checkbox"/> Invitation Only        |
| <input type="checkbox"/> Radio/TV/Internet/Print/Newspaper | <input type="checkbox"/> On-Site Banners/Flyers |

### Applicant Information

### Contact Person For Event (if different from applicant)

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Fax No: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Fax No: \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_

--- FOR PLANNING STAFF USE ONLY ---

SPECIAL OUTSIDE SALES PERMIT IS:  APPROVED  APPROVED W/ CONDITIONS  DENIED

COMMENTS/CONDITIONS: \_\_\_\_\_

NAME (Print)

SIGNATURE

DATE

