



**CITY OF COMPTON**  
 205 South Willowbrook Avenue  
 Compton, California 90220  
 Business License: (310) 605-5508  
 Code Enforcement: (310) 605-6331  
 Fire Department: (310) 605-5670  
 Planning Department: (310) 605-5532  
 Public Works: (310) 605-5505  
 Building & Safety: (310) 605-5509  
 Sheriff Department: (310) 605-6500

<b>OFFICE USE ONLY</b>
DATE RECEIVED:

## SPECIAL EVENT APPLICATION

A fully completed application and signed indemnification agreement is required to be submitted to the Municipal Law Enforcement Services Business License Division at least **45 DAYS PRIOR** to the first day of the event. Any misrepresentation in this application or deviation from the final agreed upon route and/or method of operation described herein, may result in the immediate revocation of the permit. Please type or print information clearly and attach additional sheets as necessary.

**EVENT INFORMATION**

**Event Name:** \_\_\_\_\_

**Event Type (Check All That Applies):**

- Parade  
  Carnival  
  Festival  
  Run  
  Walk  
  Ride  
  Concert  
  Clean-Up  
  Race  
  Exhibition  
  Protest  
 Temporary Christmas Tree Lot  
  Block Party  
  Other (Specify) \_\_\_\_\_

<b>PROPOSED DATE &amp; TIME</b>	DAY 1:	Date (MM/DD/YY)	Day of Week	Start Time	End Time	# Of Hours
	DAY 2:	Date (MM/DD/YY)	Day of Week	Start Time	End Time	# Of Hours
	DAY 3:	Date (MM/DD/YY)	Day of Week	Start Time	End Time	# Of Hours
	DAY 4:	Date (MM/DD/YY)	Day of Week	Start Time	End Time	# Of Hours
		Date (MM/DD/YY)	Day of Week	Start Time	End Time	# Of Hours

**Event Location:** \_\_\_\_\_

**Event Purpose:** \_\_\_\_\_

<b>City Facilities To Be Used:</b>	<input type="checkbox"/> 600 N Alameda St. <input type="checkbox"/> Dollarhide Center <input type="checkbox"/> Career Link <input type="checkbox"/> Kelly Park <input type="checkbox"/> Raymond Street Park <input type="checkbox"/> Lueders Park <input type="checkbox"/> Wilson Park <input type="checkbox"/> Burrell-MacDonald Park <input type="checkbox"/> Gonzales Park <input type="checkbox"/> Tucker Park <input type="checkbox"/> Other (Specify): _____
<input type="checkbox"/> NO <input type="checkbox"/> YES	

<b>Streets Affected</b> <small>(Check If Street To Be Closed)</small>	<b>Street:</b>	<b>Street:</b>	<b>Street:</b>
*SEPARATE PERMIT REQUIRED	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____
	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____
	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____

**Anticipated Crowd Size:** \_\_\_\_\_ **Number of Support/Volunteer Personnel:** \_\_\_\_\_

**Has This Event Been Produced Previously?**  No  Yes **If "Yes" Please List The Date:** \_\_\_\_\_

**Any Changes From Previous Event(s)?**  No  Yes **If "Yes" Please Note The Changes Below:** \_\_\_\_\_

**Is There An Admission Fee?**  No  Yes **If Yes, What Is The Fee?** \$ \_\_\_\_\_

**Will There Be Any Vending?**  No  Yes **Check All That Apply:**  Food/Beverage  Souvenirs/Clothing

**Will Alcohol Be Sold Or Otherwise Dispensed?**  No  Yes **If Yes, is a copy of your ABC Permit Attached**  No  Yes

- \*\*IF ALCOHOL IS TO BE SOLD OR OTHERWISE DISPENSED, YOU MUST INCLUDE THE FOLLOWING ITEMS WITH THIS APPLICATION:**
1. A COPY of your Alcoholic Beverage Control Permit.
  2. A written plan detailing how you intend to keep minors from obtaining alcohol served at the event.
  3. A written plan detailing how you intend to keep participants from bringing their own alcohol to the event.

**THIS EVENT APPLICATION MUST BE SUBMITTED AT LEAST 45 DAYS IN ADVANCE OF THE EVENT**

<b>APPLICANT INFORMATION</b>
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<b>Organization Name:</b>			<input type="checkbox"/> <b>FOR PROFIT</b>
<b>Address:</b>			<input type="checkbox"/> <b>NON - PROFIT</b>
<b>City :</b>	<b>State:</b>	<b>Zip-Code:</b>	
<b>Phone:</b>	<b>Mobile:</b>	<b>E-Mail:</b>	
<b>Event Contact Person:</b>			
<b>Address:</b>			
<b>City:</b>	<b>State:</b>	<b>Zip-Code:</b>	
<b>Phone:</b>	<b>Mobile:</b>	<b>E-Mail:</b>	
<b>Other Contact Person:</b>			
<b>Address:</b>			
<b>City:</b>	<b>State:</b>	<b>Zip-Code:</b>	
<b>Phone:</b>	<b>Mobile:</b>	<b>E-Mail:</b>	
<b>Security Coordinator:</b>			
<b>Address:</b>			
<b>City:</b>	<b>State:</b>	<b>Zip-Code:</b>	
<b>Phone:</b>	<b>Mobile:</b>	<b>E-Mail:</b>	

<b>OTHER ADDITIONAL INFORMATION</b>
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Will animals be allowed at the event?  No  Yes Species: \_\_\_\_\_ Estimated Number: \_\_\_\_\_

Who is responsible for removing animal excrement? \_\_\_\_\_ Phone: \_\_\_\_\_

Who will be responsible for after-event clean-up/trash removal? \_\_\_\_\_ Phone: \_\_\_\_\_

Will separate receptacles be in place at this event for recycling?  No  Yes

Will fireworks be a part of the event?  No  Yes **Note: State and City permits must be obtained before event permit is issued!**

What pyrotechnic company is doing fireworks for the event? \_\_\_\_\_ Phone: \_\_\_\_\_

How many flush toilets will be available? \_\_\_\_\_ How many portable restrooms will be in place? \_\_\_\_\_

What is your electric source?  Existing Source  Temporary Pole  Portable Generator  No Electricity Needed

What electric contractor will be on hand for this event? \_\_\_\_\_ Phone: \_\_\_\_\_

Is amplified sound planned?++  No  Yes If "Yes" what purpose?  Public Address  Music/Entertainment  
 ++Loud generators, amplified sound and other noise may violate the City's Noise Ordinance (Sec. 7-12) if the volume is such to disturb other dwellings, businesses or persons in the vicinity. Event promoters must ensure sound is kept below disturbing levels. A separate permit may be needed.

**LEGITIMATE NOISE COMPLAINTS MAY CAUSE THE IMMEDIATE REVOCATION OF THE EVENT PERMIT!**

Briefly note your plans for providing:

1. Hand washing facilities for vendors/guests: \_\_\_\_\_
2. Handicapped restroom facilities: \_\_\_\_\_
3. Trash receptacles: \_\_\_\_\_
4. Recycling receptacles: \_\_\_\_\_
5. Removal of animal feces: \_\_\_\_\_
6. After-event clean-up: \_\_\_\_\_

<b>EVENT SAFETY PLAN</b>	
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How many law enforcement officers will provide event security? -----	<b>SECURITY EXPENSES</b>  <b>All security expenses, including law enforcement expenses must be paid by the event sponsor</b>
How many law enforcement officers will provide traffic control? -----	
How many licensed private security officers will be on hand for this event -----	
How many volunteer security monitors will be on hand for this event? -----	
How many paramedics will be on hand for this event? -----	
How many Fire Fighters/EMT will be on hand for this event? -----	

**Describe your event's security plan:**

  
  
  
  
  
  
  
  
  
  

**The City of Compton requires the permit tee/sponsoring organization to provide adequate security personnel as determined by the Municipal Law Enforcement Services Director. Public safety needs are determined by evaluation of anticipated crowd size, similar event history and event type.**

**All parade, carnival, festival or other special event costs, including but not limited to, costs for clean-up, repair, fire services and law enforcement services shall be assumed by the applicant.**

<b>SPECIAL PARKING RESTRICTIONS</b>
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**Describe parking restrictions or requirements needed for Special Event:**

  
  
  
  
  
  
  
  
  
  

**"NO PARKING" Signs Placement - List street(s) and block numbers where to install signs:**

  
  
  
  
  
  
  
  
  
  

<b>SITE MAP REQUIREMENT</b>
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**REGARDLESS OF AN EVENT'S LOCATION, A SITE MAP MUST BE SUBMITTED WITH THIS PERMIT APPLICATION, SHOWING THE LOCATION OF THE EVENT; ALL STREETS, ALLEYS AND RIGHTS OF WAY AFFECTED BY THE EVENT AND DETAILING SPECIFIC EVENTS FEATURES AND EQUIPMENT. (INCLUDE A LIST OF PERFORMERS, VENDORS, RIDES (MECHANICAL/NON MECHANICAL), GAMES AND/OR OTHER REQUIRED ATTRACTIONS(LIST SHOULD INCLUDE NAMES & PHONES NUMBERS))**

<b>INSURANCE REQUIREMENT</b>
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Evidence of insurance must be provided to the Municipal Law Enforcement Services Department at least **30 days prior** to an event. The City of Compton must be named "additional insured" to all coverage. **Contact Compton City Attorney's Office Risk Management Division at (310) 605-5647 for actual amounts required for your event.**

**Minimum Limits as applicable:**

Bodily Injury and Property Damage - \$500,000.00 for each person and \$1,000,000.00 in the aggregate

Personal Injury - \$1,000,000.00

**A SPECIAL EVENT PERMIT CANNOT BE ISSUED UNTIL INSURANCE HAS BEEN SUBMITTED!**



**DEFINITIONS**

**The following terms are located in Chapter 9 – General Licensing section of the Compton Municipal Code:**

**Carnival** shall mean any fair, festival, or like activity of a temporary nature having a collection of games, rides, booths, or concessions.

**Circus** shall mean and include any tent or canvas enclosure wherein are exhibited any feats of horsemanship, trained animals, clowns, acrobats, trapeze performances, or such other forms of skill or amusement as are commonly given in rings and combinations of entertainments.

**Vending machines; amusement** shall mean and include each board, set of numbers, alley, wheel, or any individual device whereby a player manipulates the game, device, machine, or other instrument, and each thereof shall be deemed a separate device, machine, or instrument requiring an additional license fee.

**Concession** shall mean and include every person, regularly licensed under this Chapter for the conduct of any business, who rents or leases floor space or a concession to one (1) or more persons in his regular place of business on a cash rental or commission basis, or otherwise.

**Peddler of notions** shall mean and include every person traveling from place to place operating the business of a peddler of food or beverages, flags, banners, balloons, canes, horns, trumpets, musical or noisemaking instruments of any kind, toys, badges, buttons, or souvenirs of any kind. The license referred to in this section shall not entitle the licensee to operate in the Central Business District of the City. Operation shall be limited to licensed sporting events, parades, fairs, circuses, and other similar licensed public entertainment events.

**Peddlers of prepared food and beverages by catering truck** shall mean any person traveling from place to place or street to street by catering truck selling prepared food or beverages or taking an order and preparing said food or beverages for customers at stops on specific routes in the section of City zoned for heavy manufacturing. The conversion of a van, recreational vehicle or any other vehicle not originally designed for use as a catering truck is hereby prohibited.

**Soliciting** shall mean and include any person who engages in the business of going from house to house and place to place, or at or along the streets, selling or taking orders for, or offering to sell or take orders for, goods or other things of value for future delivery or for services to be performed in the future.

**Additional definitions:**

**Parade** shall mean a large public procession, usually including a marching band and often of a festive nature, held in honor of an anniversary, person, event, etc.

**Exhibition** shall mean a public display, as of the work of artists or artisans, the products of farms or factories, the skills of performers, or objects of general interest.

**Protest** shall mean an expression or declaration of objection, disapproval, or dissent, often in opposition to something a person is powerless to prevent or avoid.

\*\*\*\*\*For City Use Only\*\*\*\*\*

City Manager's signature: \_\_\_\_\_

Fire's signature: \_\_\_\_\_

Sheriff's signature: \_\_\_\_\_

Miscellaneous signature: \_\_\_\_\_

**BUSINESS LICENSE FEE TABLE**

Term Indicated: a. - Annual d. - Daily m. - Monthly

**BUSINESSES****FEES AND TERMS****Amusements:**

Bowling alleys, table tennis, and shuffleboard:

For one table or alley

25.00 a

For each additional table or alley (permit required)

10.00 a

Card clubs or school (permit required)

200.00 a

**Carnivals:**

For the first day

300.00 d

For each additional day

50.00 d

A refundable (cash) clean up deposit

400.00

**Charity solicitations (permit required):**

Children's rides (other than in amusement zones), per machine

15.00 a

Circuses (see subsection 9-4.10):

For the first day

125.00 d

For each additional day

30.00 d

For each sideshow where separate admission is charged:

For the first day

20.00 d

For each additional day

10.00 d

Circus processions or parades, each

500.00

Dance halls:

Where dances are held not oftener than once a week

50.00 a

Where more often than once a week (permit required)

300.00 a

Itinerant shows wherein theatrical performances, acrobatic feats, or singing or dancing is presented, not including regularly licensed theaters (permit required)

25.00 d

**Mechanically and electronically operated amusement machines:**

For each amusement machine

100.00 a

The license fee for an arcade shall be

1,000.00 a

Miniature trains, auto, airplanes, boat rides, merry-go-rounds, or other rides, automatic picture machines, and Skee-Ball

50.00 a

For each amusement conducted (in addition to initial license)

20.00 a

Pool and billiard halls, for each table (permit required)

100.00 a

Shooting galleries, archery ranges, or other games of ball rolling, ring

throwing, disc throwing, stick throwing, or any game of skill (permit required)

15.00 m

Skating rinks

100.00 a

For each amusement conducted

10.00 a

**Trained wild or domestic animal shows having an established place of business in the City where exhibitions are given and admission is charged (no circus or carnival may be licensed under this section)**

50.00 a

**Traveling shows or exhibitions showing in tents where admission is charged or contributions are solicited:**

For the first day

15.00 d

For each additional day

10.00 d

For exhibitions where an admission fee or collection is taken or goods offered for sale or given away and not otherwise provided for

30.00 d

**Wild West shows:**

For the first day

30.00 d

For each additional day

15.00 d

For each sideshow Wild West Show where separate admission is charged:

For the first day

10.00 d

For each additional day

10.00 d

**THIS LIST IS NOT ALL INCLUSIVE ADDITIONAL FEES MAY BE REQUIRED!**